Writing Skills for Human Resources Practitioners

Corporate Communications

Course Overview

Writing Skills for Human Resources Practitioners: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and live...

What You Will Achieve

- Explain the core principles and current good practice in Writing Skills for Human Resources Practitioners
- Apply practical tools and techniques for Writing Skills for Human Resources Practitioners in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Writing Skills for Human Resources Practitioners in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

HR managers, HR business partners, talent and learning specialists, and line managers with significant people responsibilities.

Course Outline

1. Foundations of Writing Skills for Human Resources Practitioners: principles, terminology and context
2. The business case: why Writing Skills for Human Resources Practitioners matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
2 to 6 Nov 2026	Cairo	**$1,550**
9 to 13 Nov 2026	Online	**$800**
16 to 20 Nov 2026	Pretoria	**$1,395**
23 to 27 Nov 2026	Windhoek	**$1,550**
30 Nov to 4 Dec 2026	Dar es Salaam	**$1,395**
7 to 11 Dec 2026	Gaborone	**$1,650**

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.