Visitor Management and Access Card Administration for Corporate Buildings

Security Management

Course Overview

Visitor Management and Access Card Administration for Corporate Buildings: a 5-day professional training course from LTC Consultants, delivered in-classroom...

What You Will Achieve

- Explain the core principles and current good practice in Visitor Management and Access Card Administration for Corporate Buildings
- Apply practical tools and techniques for Visitor Management and Access Card Administration for Corporate Buildings in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Visitor Management and Access Card Administration for Corporate Buildings in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Foundations of Visitor Management and Access Card Administration for Corporate Buildings: principles, terminology and context
2. The business case: why Visitor Management and Access Card Administration for Corporate Buildings matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
16 to 20 Nov 2026	Harare	**$1,650**
23 to 27 Nov 2026	Cairo	**$1,450**
30 Nov to 4 Dec 2026	Online	**$750**

7 to 11 Dec 2026	Pretoria	**$1,450**

LTC Consultants
Suite 601, Block 2, Monument Office Park, 79 Steenbok Ave, Monument Park, Pretoria, 0181, South Africa
+27 68 403 2806 | info@ltcconsultants.net | ltcconsultant.co.za
Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.