

# The Office Manager as Wellbeing and Culture Champion

Office Administration

## Course Overview

The Office Manager as Wellbeing and Culture Champion: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and...

## What You Will Achieve

- Explain the core principles and current good practice in The Office Manager as Wellbeing and Culture Champion
- Apply practical tools and techniques for The Office Manager as Wellbeing and Culture Champion in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine The Office Manager as Wellbeing and Culture Champion in practice
- Build a personal action plan to implement what you have learned

## Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

## Course Outline

1. Setting the scene: The Office Manager as Wellbeing and Culture Champion in today's organisation
2. Key concepts and the language of The Office Manager as Wellbeing and Culture Champion
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating The Office Manager as Wellbeing and Culture Champion with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

## Upcoming Dates and Fees

| DATES                | VENUE        | FEE (PER DELEGATE) |
|----------------------|--------------|--------------------|
| 28 Sep to 2 Oct 2026 | Johannesburg | \$1,650            |
| 12 to 16 Oct 2026    | Durban       | \$1,450            |
| 26 to 30 Oct 2026    | Accra        | \$1,650            |
| 2 to 6 Nov 2026      | Online       | \$800              |
| 16 to 20 Nov 2026    | Lagos        | \$1,550            |
| 30 Nov to 4 Dec 2026 | Pretoria     | \$1,550            |

---

**LTC Consultants**

Suite 601, Block 2, Monument Office Park, 79 Steenbok Ave, Monument Park, Pretoria, 0181, South Africa  
+27 68 403 2806 | [info@ltcconsultants.net](mailto:info@ltcconsultants.net) | [ltcconsultant.co.za](http://ltcconsultant.co.za)

Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.