

Petty Cash and Imprest System Controls

Finance & Budgeting

Course Overview

Petty Cash and Imprest System Controls: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and live online.

What You Will Achieve

- Explain the core principles and current good practice in Petty Cash and Imprest System Controls
- Apply practical tools and techniques for Petty Cash and Imprest System Controls in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Petty Cash and Imprest System Controls in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Finance managers, accountants, analysts, budget holders and professionals responsible for financial planning, control or reporting.

Course Outline

1. Setting the scene: Petty Cash and Imprest System Controls in today's organisation
2. Key concepts and the language of Petty Cash and Imprest System Controls
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Petty Cash and Imprest System Controls with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
9 to 13 Nov 2026	Harare	\$1,550
16 to 20 Nov 2026	Cairo	\$1,550
30 Nov to 4 Dec 2026	Windhoek	\$1,550

LTC Consultants

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.