

Managing Workload Prioritisation and Team Capacity

Management and Leadership

Course Overview

Managing Workload Prioritisation and Team Capacity: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and live...

What You Will Achieve

- Explain the core principles and current good practice in Managing Workload Prioritisation and Team Capacity
- Apply practical tools and techniques for Managing Workload Prioritisation and Team Capacity in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Managing Workload Prioritisation and Team Capacity in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Setting the scene: Managing Workload Prioritisation and Team Capacity in today's organisation
2. Key concepts and the language of Managing Workload Prioritisation and Team Capacity
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Managing Workload Prioritisation and Team Capacity with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
5 to 9 Oct 2026	Cape Town	\$1,650
12 to 16 Oct 2026	Nairobi	\$1,550
19 to 23 Oct 2026	Kampala	\$1,395
26 to 30 Oct 2026	Johannesburg	\$1,650
2 to 6 Nov 2026	Durban	\$1,550
9 to 13 Nov 2026	Accra	\$1,650

16 to 20 Nov 2026	Online	\$750
23 to 27 Nov 2026	Lagos	\$1,550
30 Nov to 4 Dec 2026	Pretoria	\$1,650

LTC Consultants

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.