Managing the Probation Period and Confirming New Appointments

Human Resource (HR) Management

Course Overview

Managing the Probation Period and Confirming New Appointments: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa...

What You Will Achieve

- Explain the core principles and current good practice in Managing the Probation Period and Confirming New Appointments
- Apply practical tools and techniques for Managing the Probation Period and Confirming New Appointments in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Managing the Probation Period and Confirming New Appointments in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Setting the scene: Managing the Probation Period and Confirming New Appointments in today's organisation
2. Key concepts and the language of Managing the Probation Period and Confirming New Appointments
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Managing the Probation Period and Confirming New Appointments with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
2 to 6 Nov 2026	Accra	**$1,450**
16 to 20 Nov 2026	Online	**$700**
30 Nov to 4 Dec 2026	Lagos	**$1,550**

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.