Managing Licences, Insurance and Statutory Renewals for Offices

Office Administration

Course Overview

Managing Licences, Insurance and Statutory Renewals for Offices: a 5-day professional training course from LTC Consultants, delivered in-classroom across...

What You Will Achieve

- Explain the core principles and current good practice in Managing Licences, Insurance and Statutory Renewals for Offices
- Apply practical tools and techniques for Managing Licences, Insurance and Statutory Renewals for Offices in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Managing Licences, Insurance and Statutory Renewals for Offices in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Finance managers, accountants, analysts, budget holders and professionals responsible for financial planning, control or reporting.

Course Outline

1. Setting the scene: Managing Licences, Insurance and Statutory Renewals for Offices in today's organisation
2. Key concepts and the language of Managing Licences, Insurance and Statutory Renewals for Offices
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Managing Licences, Insurance and Statutory Renewals for Offices with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
16 to 20 Nov 2026	Dar es Salaam	**$1,395**
23 to 27 Nov 2026	Online	**$700**
30 Nov to 4 Dec 2026	Pretoria	**$1,650**

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.