

Leading Knowledge Retention and Institutional Memory

Management and Leadership

Course Overview

Leading Knowledge Retention and Institutional Memory: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and...

What You Will Achieve

- Explain the core principles and current good practice in Leading Knowledge Retention and Institutional Memory
- Apply practical tools and techniques for Leading Knowledge Retention and Institutional Memory in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Leading Knowledge Retention and Institutional Memory in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Setting the scene: Leading Knowledge Retention and Institutional Memory in today's organisation
2. Key concepts and the language of Leading Knowledge Retention and Institutional Memory
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Leading Knowledge Retention and Institutional Memory with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
5 to 9 Oct 2026	Online	\$800
12 to 16 Oct 2026	Cape Town	\$1,450
19 to 23 Oct 2026	Lusaka	\$1,395
26 to 30 Oct 2026	Maputo	\$1,650
2 to 6 Nov 2026	Johannesburg	\$1,395
9 to 13 Nov 2026	Nairobi	\$1,395

16 to 20 Nov 2026	Kampala	\$1,650
23 to 27 Nov 2026	Durban	\$1,550
30 Nov to 4 Dec 2026	Accra	\$1,395

LTC Consultants

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.