

Investigation Report Writing and Giving Evidence at Disciplinary Hearings

Contracts Management

Course Overview

Investigation Report Writing and Giving Evidence at Disciplinary Hearings: a 5-day professional training course from LTC Consultants, delivered in-classroom...

What You Will Achieve

- Explain the core principles and current good practice in Investigation Report Writing and Giving Evidence at Disciplinary Hearings
- Apply practical tools and techniques for Investigation Report Writing and Giving Evidence at Disciplinary Hearings in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Investigation Report Writing and Giving Evidence at Disciplinary Hearings in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Foundations of Investigation Report Writing and Giving Evidence at Disciplinary Hearings: principles, terminology and context
2. The business case: why Investigation Report Writing and Giving Evidence at Disciplinary Hearings matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
21 to 25 Sep 2026	Cape Town	\$1,550
5 to 9 Oct 2026	Nairobi	\$1,450
26 to 30 Oct 2026	Kampala	\$1,650

9 to 13 Nov 2026	Durban	\$1,650
23 to 27 Nov 2026	Accra	\$1,550
7 to 11 Dec 2026	Online	\$750

LTC Consultants

Suite 601, Block 2, Monument Office Park, 79 Steenbok Ave, Monument Park, Pretoria, 0181, South Africa

+27 68 403 2806 | info@ltcconsultants.net | ltcconsultant.co.za

Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.