

Introduction to Diplomatic Protocol Etiquette

Media Skills & Public Relations (PR)

Course Overview

Introduction to Diplomatic Protocol Etiquette: a 10-day professional training course from LTC Consultants, delivered in-classroom across Africa and live online.

What You Will Achieve

- Explain the core principles and current good practice in Diplomatic Protocol Etiquette
- Apply practical tools and techniques for Diplomatic Protocol Etiquette in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Diplomatic Protocol Etiquette in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Executive assistants, office managers, administrators, coordinators and support professionals who keep organisations running.

Course Outline

1. Foundations of Diplomatic Protocol Etiquette: principles, terminology and context
2. The business case: why Diplomatic Protocol Etiquette matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
2 to 11 Nov 2026	Pretoria	\$2,650
16 to 25 Nov 2026	Harare	\$2,650
23 Nov to 2 Dec 2026	Cairo	\$2,650
7 to 16 Dec 2026	Windhoek	\$2,850

LTC Consultants

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.