Incident Reporting and Investigation

Finance & Budgeting

Course Overview

Incident Reporting and Investigation: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa and live online.

What You Will Achieve

- Explain the core principles and current good practice in Incident Reporting and Investigation
- Apply practical tools and techniques for Incident Reporting and Investigation in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Incident Reporting and Investigation in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Finance managers, accountants, analysts, budget holders and professionals responsible for financial planning, control or reporting.

Course Outline

1. Setting the scene: Incident Reporting and Investigation in today's organisation
2. Key concepts and the language of Incident Reporting and Investigation
3. Frameworks and good practice that deliver results
4. Hands-on application: workshop exercises and cases
5. Problem-solving clinic: participants' real challenges
6. Integrating Incident Reporting and Investigation with day-to-day operations
7. Reporting, metrics and demonstrating value
8. Action planning: your first 90 days after the course

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
2 to 6 Nov 2026	Kigali	**$1,450**
9 to 13 Nov 2026	Online	**$700**
16 to 20 Nov 2026	Cape Town	**$1,550**
23 to 27 Nov 2026	Lusaka	**$1,395**
30 Nov to 4 Dec 2026	Maputo	**$1,650**

LTC Consultants
Suite 601, Block 2, Monument Office Park, 79 Steenbok Ave, Monument Park, Pretoria, 0181, South Africa
+27 68 403 2806 | info@ltcconsultants.net | ltcconsultant.co.za
Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.