

# Driver Trip Sheets, Logbooks and Journey Record Management

Traffic Management & Road Safety

## Course Overview

Driver Trip Sheets, Logbooks and Journey Record Management: a 5-day professional training course from LTC Consultants, delivered in-classroom across Africa...

## What You Will Achieve

- Explain the core principles and current good practice in Driver Trip Sheets, Logbooks and Journey Record Management
- Apply practical tools and techniques for Driver Trip Sheets, Logbooks and Journey Record Management in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Driver Trip Sheets, Logbooks and Journey Record Management in practice
- Build a personal action plan to implement what you have learned

## Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

## Course Outline

1. Foundations of Driver Trip Sheets, Logbooks and Journey Record Management: principles, terminology and context
2. The business case: why Driver Trip Sheets, Logbooks and Journey Record Management matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

## Upcoming Dates and Fees

| DATES             | VENUE        | FEE (PER DELEGATE) |
|-------------------|--------------|--------------------|
| 19 to 23 Oct 2026 | Lusaka       | \$1,550            |
| 26 to 30 Oct 2026 | Maputo       | \$1,550            |
| 2 to 6 Nov 2026   | Johannesburg | \$1,450            |

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|----------------------|-----------|----------------|
| 9 to 13 Nov 2026     | Cape Town | <b>\$1,650</b> |
| 16 to 20 Nov 2026    | Nairobi   | <b>\$1,550</b> |
| 23 to 27 Nov 2026    | Kampala   | <b>\$1,395</b> |
| 30 Nov to 4 Dec 2026 | Durban    | <b>\$1,450</b> |
| 7 to 11 Dec 2026     | Accra     | <b>\$1,450</b> |

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### **LTC Consultants**

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.