

Digital Literacy and Essential Skills for the Modern Workforce

Data Management and Analytics

Course Overview

Digital Literacy and Essential Skills for the Modern Workforce: a 5-day professional training course from LTC Consultants, delivered in-classroom across...

What You Will Achieve

- Explain the core principles and current good practice in Digital Literacy and Essential Skills for the Modern Workforce
- Apply practical tools and techniques for Digital Literacy and Essential Skills for the Modern Workforce in your own organisation
- Analyse real-world scenarios and select the right approach with confidence
- Avoid the common pitfalls that undermine Digital Literacy and Essential Skills for the Modern Workforce in practice
- Build a personal action plan to implement what you have learned

Who Should Attend

Directors, senior managers, heads of department, team leaders and high-potential professionals preparing for greater leadership responsibility.

Course Outline

1. Foundations of Digital Literacy and Essential Skills for the Modern Workforce: principles, terminology and context
2. The business case: why Digital Literacy and Essential Skills for the Modern Workforce matters to performance
3. Core tools, frameworks and methods
4. Applying the tools: guided case study and exercises
5. Common pitfalls and how experienced practitioners avoid them
6. Working with stakeholders: communication and influence
7. Measuring results and continuous improvement
8. Personal action planning and course review

Upcoming Dates and Fees

DATES	VENUE	FEE (PER DELEGATE)
14 to 18 Sep 2026	Online	\$800
28 Sep to 2 Oct 2026	Pretoria	\$1,395
5 to 9 Oct 2026	Windhoek	\$1,550

19 to 23 Oct 2026	Dar es Salaam	\$1,395
2 to 6 Nov 2026	Gaborone	\$1,650
16 to 20 Nov 2026	Kigali	\$1,395
23 to 27 Nov 2026	Cape Town	\$1,650
7 to 11 Dec 2026	Lusaka	\$1,395

LTC Consultants

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Every delegate receives a Certificate of Attendance. Group and in-house rates available on request.